



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

## Dual Enrollment Meeting

### NOTES

**Date:** Monday, May 23, 2016  
**Time:** 8:30-10:00 a.m.  
**Location:** Cuyamaca College, Student Center I-209

#### Attendees

Nabil Abu-Ghazaleh, President GC	<input checked="" type="checkbox"/>	Alicia Munoz, CC Academic Senate President, CC	<input checked="" type="checkbox"/>
Julianna Barnes, President CC	<input type="checkbox"/>	Aaron Starck, Dean, A&R, Financial Aid, GC	<input checked="" type="checkbox"/>
Marsha Gable, VP of Student Services, GC	<input type="checkbox"/>	Scott Thayer, VP of Student Services, CC	<input type="checkbox"/>
Tate Hurvitz, GC Academic Senate President, GC	<input checked="" type="checkbox"/>	John Valencia, Assoc. VC Advance & Comm.	<input checked="" type="checkbox"/>
Nicole Jones, Interim Dean of Counseling Services	<input checked="" type="checkbox"/>	Katrina VanderWoude, VP Academic Affairs, GC	<input checked="" type="checkbox"/>
Cindy Miles, Chancellor	<input checked="" type="checkbox"/>	Wei Zhou, VP Instruction, CC	<input checked="" type="checkbox"/>
		Myra Lomahan, Note Taker	<input checked="" type="checkbox"/>

Action Item	Who	Due by
Login to the State Chancellor's Office <a href="#">webinar</a> on Tuesday, June 7, 10-11:30 AM; passcode 742510	All	06/07/16
Draft an MOU and design menu of courses	Tate	06/15/16
Benchmark analysis of how other colleges deal with book fees	Wei	06/15/16
Invite Program Chairs to the next meeting	Katrina and Wei	06/15/16
<b>Next Meeting: Wednesday, June 15, 1:30 PM – 3:30 PM at Grossmont College Griffin Gate</b>	<b>All</b>	<b>06/15/16</b>

1.	<p><b>Welcome – Cindy</b></p> <ul style="list-style-type: none"> <li>Dual enrollment provides early college opportunities for high school students; could be a college readiness strategy, especially to the 40% non-college-minded students.</li> <li>We are still waiting for the Dual Enrollment Toolkit from the State Chancellor's Office.  <b>[The Dual Enrollment <a href="#">toolkit</a> was released by the State Chancellor on May 26.]</b></li> </ul>
2.	<p><b>Dual Enrollment Committee <a href="#">Update</a> - March 2016</b> – Aaron reviewed the following items:</p> <ul style="list-style-type: none"> <li>Our dual enrollment has more flexibility than AB 288.</li> <li>For AB 288 dual enrollment MOU, we have to disclose the specific program courses offered with the number of students, specific location, how many classes, etc.</li> <li>Cannot have a waiting list for closed courses.</li> <li>Students cannot be charged for classes and books.</li> <li>Faculty must meet criteria and they cannot displace another instructor.</li> <li>Have to project how many students in a class. We cannot add classes without communication to the State Chancellor's Office.</li> </ul>

	<u>Traditional Dual Enrollment</u> <ul style="list-style-type: none"> <li>• Open courses</li> <li>• Not a pathway approach</li> <li>• Most outside school day</li> <li>• College apportionment</li> <li>• Students buy textbooks</li> </ul>	<u>AB 288 Dual Enrollment</u> <ul style="list-style-type: none"> <li>• Closed courses</li> <li>• MOU with district required</li> <li>• Program offerings required</li> <li>• Negotiate apportionment/ADA</li> <li>• Students can't pay for textbooks</li> <li>• Payment for teachers/faculty</li> </ul>
3.	<p><b>Status of previous enrollment offerings</b> - the following items were discussed:</p> <ul style="list-style-type: none"> <li>• Grossmont College is currently offering Counseling 120 and ESL classes (103, 106, and 119) that are pre-transfers to ENG120.</li> <li>• Courses are offered both inside and outside the school hours.</li> <li>• There is no dual enrollment at Grossmont.</li> <li>• Cuyamaca has dual enrollment at 6 high schools. They are offering math, counseling, communication, psychology, science, and Kumeyaay history.</li> <li>• Students currently pay for books.</li> <li>• We can close no more than 50% of seats offered in any course.</li> </ul>	
4.	<p><b>Plan for 2016</b> – the following items were discussed:</p> <ul style="list-style-type: none"> <li>• Is there an opportunity to negotiate AB 288 and continue traditional dual enrollment alone, but apply similar standards?</li> <li>• We are already strained with the popular classes (such as sociology), therefore, we need to think about recruiting instructors.</li> <li>• Some high school teachers are qualified to teach college courses.</li> <li>• AB 288 program would reach the students that may not typically attend (40% population). The traditional dual enrollment caters to those who are looking to take college credit classes and attend to a 4-year university.</li> <li>• We cannot offer classes that are already offered at the high schools.</li> <li>• No more than 5% headcount of college population can be high school students (i.e., 1300).</li> <li>• Can “close” no more than 50% of seats offered in any course.</li> <li>• We may need to hire a person to manage dual enrollment and be our liaison with the high schools.</li> <li>• We need counselors at the high school to assist with enrollment and perform matriculation paperwork with the students.</li> <li>• Relationship building with the counselors is key.</li> <li>• We need to move to a strategical approach – what programs/courses are we going to offer? <ul style="list-style-type: none"> <li>- We should offer classes that work towards a certificate – a pathway for a student to complete the credits with our college.</li> </ul> </li> </ul>	
5.	<p><b>Next step for traditional dual enrollment &amp; AB 288</b></p> <ul style="list-style-type: none"> <li>• Colleges should collaborate even if each has its own design and instruction.</li> <li>• In addition to our part-time counselors, we could engage high school counselors.</li> <li>• We can still add more classes for dual enrollment for fall 2016. We are not writing new courses or new programs, but using our current curriculum.</li> <li>• We need to reach out to the chairs for input.</li> </ul>	
6.	<p><b>Recap and Next Steps</b></p> <ul style="list-style-type: none"> <li>• Draft an MOU and design a menu of courses, then present it to GUHSD for consideration.</li> <li>• Invite program chairs to the next meeting</li> </ul>	