



East County Education Alliance
Creating pathways to a world-class education and successful career for every East County student.



Notes

East County Education Alliance Steering Committee Meeting

Tuesday, March 3, 2015, 7:30 – 9:00 AM
Grossmont Union High School District Conference Room

GUHSD

Ralf Swenson, Superintendent
 Theresa Kemper, Assistant Superintendent
 Cindy Douglas, Director of Instruction
 Teri Sprecco, ROP/CTE Assistant Director
 Catherine Martin Dir., Public Affairs & Leg Relations
 Gary Schwartzwald, Dir., Adult & Career Tech Ed
 Paul Dautremont, Director, Curriculum
 Brian Wilbur, Dir., Extended Curricular Programs
 Alan Grulich, Director, Assessment & Evaluation

Absent: Gary Schwartzwald

Note Taker: Jennifer Danks

Invited: Patti Gordinier, Robyn Wiggins

GCCCD

Cindy Miles, Chancellor
 John Valencia, Associate VC Advancement & Communication
 Wei Zhou, Vice President of Instruction, Cuyamaca
 Katrina VanderWoude, Vice President Academic Affairs, GC
 Scott Thayer, Vice President Student Services, Cuyamaca
 Chris Hill, Interim Vice President Student Services, GC
 Chris Tarman, Sr. Dean Research, Planning & Inst Effect
 Beth Smith, Int. Sr. Dean College Planning & Inst Effect
 Marsha Gable, Dean of Counseling and Enrollment, Cuyamaca
 Martha Clavelle, Dean of Counseling Services, Grossmont
 Natalie Ray, High School/CTE Partnerships Program Dir., GC
 Cindi Harris, English Associate Professor, Grossmont

<p>1. Welcome & Introductions</p> <ul style="list-style-type: none"> ▪ Notes from 12/16/14 Steering Committee Meeting 	<p>Dr. Swenson welcomed the group and introductions were made.</p> <p>Dr. Miles reviewed the notes from the December 16 Steering Committee highlighting the actions and follow-ups to be taken. She also reported the ECEA website will house meeting agendas, notes and documents posted.</p>
<p>2. Council Workgroup Teams Membership</p> <ul style="list-style-type: none"> ▪ Implementation Consultant (Miles) 	<p>The ECEA Council/team membership was reviewed and verified. Kemper will provide Clavelle with the name of the co-chair from GUHSD for the Counseling & Student Support Team.</p>

	<p>Valencia announced the Foundation for Grossmont & Cuyamaca Colleges received a \$100,000 unrestricted funds donation, and that they are applying for grants that would provide millions of dollars for the Alliance. Valencia noted that part of the donated funds will be used to help coordinate the initiative, build an evaluation tracking system, and hire an Implementation Consultant. The consultant (project manager) would work 20 hours/week to help ensure everyone is working together strategically and effectively, and with help with fundraising. Pat Godinier was introduced to the group as a candidate for the position.</p> <p>The Implementation Consultant job description was reviewed and it was recommended that it be revised to include "implementation and evaluation." Valencia will make the revision.</p>
<p>3. Council/Workgroup Strategic Planning Template (3-year plans) (Kemper, Valencia, VanderWoude)</p>	<p>The council reviewed and discussed the draft strategic planning template and its intended purpose in developing goals, outcomes, and achievements in a streamlined, cohesive manner. The template provides for a 3-year overview. The expectation is that by the Fall 2015 Summit, each council/team will have completed a minimum of two activities.</p> <p>Action:</p> <ul style="list-style-type: none"> ▪ Jennifer will make the following revisions to the template: <ul style="list-style-type: none"> ○ Add a row for <i>Measurements of Achievements</i> under the 2nd row ○ Revise last row to read: <i>Define any current barriers or challenges</i> ○ Distribute the template to the Steering Committee for distribution to teams ▪ By 4/15/15 Council/team report templates will be sent to Jennifer for distribution to the ECEA Steering Committee and for posting on the ECEA website.
<p>4. Council Reports</p> <ul style="list-style-type: none"> ▪ Articulation & Alignment (Dautremont, VanderWoude) <ul style="list-style-type: none"> ○ English A&A Team ○ ESL A&A Team ○ Math A&A Team ○ Science A&A Team ▪ Student Engagement & Readiness (Douglas, Kemper, Thayer, Valencia) <ul style="list-style-type: none"> ○ Counseling & Student 	<p>Articulation & Alignment Report—the council met and discussed the following items:</p> <ul style="list-style-type: none"> ▪ Definition and agreement on council role and function ▪ Review impact on GUHSD students articulating to GCCCD, intended outcomes, and next steps ▪ What have we done, what do we need to do, who do we need to involve. Each team will have four representatives from each district, inclusive of the chairs ▪ Identified teams that have some representation on Subject Area Councils

<p style="text-align: center;">Support Team</p> <ul style="list-style-type: none"> ▪ Parent & Community (Gable, Wilbur) ▪ Fundraising & Communication (Martin, Valencia) ▪ Dual Enrollment (Dautremont, Hill) ▪ Career Pathway (Ray, Schwartzwald, Sprecco Zhou) <ul style="list-style-type: none"> ○ CTE Pathways Team ○ Workforce Engagement Team ○ Adult Education Pathway Team 	<ul style="list-style-type: none"> ▪ Plans to meet a couple times per semester and tie into groups already meeting <p>Student Engagement & Readiness—the council met and discussions focused on the following items:</p> <ul style="list-style-type: none"> ▪ What is <i>The Promise</i> ▪ What work is already being done in high school to promote college readiness ▪ Every high school has a 4-year plan for college readiness. Those plans are being collected to determine what’s in common, ensure all steps are being implemented, and what the GUHSD District plan is ▪ Benchmarking other models ▪ Looking at tracking software, Naviance, where student/family/district can login in and track points for student as they go through with milestones and achievements. It will help ensure consistent information and obligations are being met for <i>The Promise</i> contract <p>Fundraising & Community—Martin suggested rebranding <i>Got Plans</i> and having this council take ownership of it to align with ECEA goals, including fundraising.</p>
<p>5. Plans for Joint Board Meeting</p>	<p>Joint GCCCD/GUHSD Board Meeting Date: Tuesday, May 19, 2015, 3:30 – 5:00 PM, Cuyamaca College Student Center, 900 Rancho San Diego Parkway, El Cajon</p> <p>Meeting preparation discussion included the following:</p> <ul style="list-style-type: none"> ▪ Steering Committee members will make the presentation at the joint board meeting ▪ By 4/15/15, councils will send completed Strategic Planning templates to Jennifer ▪ After 4/15/15, convene a meeting of the Council chairs to put together the board presentation <ul style="list-style-type: none"> ○ PPT ○ Hand-outs ○ Video ○ Over-arching introduction ○ 6 mini council presentations, 5-7 minutes each ○ Inspiration for start-up and funding
<p>6. Other Business</p>	<p>Fall 2015 Summit</p> <p>There was discussion that the Fall Summit would shine a light on what has transpired since the Fall 2014 Summit and celebrate ECEA accomplishments. The following was discussed:</p>

	<ul style="list-style-type: none">▪ Announce ECEA's intention to have a Fall 2015 Summit at the May 19 joint GCCCD/GUHSD board meeting▪ Reconvene the Steering Committee in mid-June, following the May 19 joint board meeting, to de-brief and discuss preparations for the 2015 Summit▪ Those invited to the 2015 Summit would include the invitees to the 2014 Summit, along with internal and external communities, with the intent of developing new partnerships▪ Possible announcement of <i>The Promise</i> at the 2015 Summit▪ Start looking for a date, time and location in October for the 2015 Summit▪ A model of a communication by GUHSD was distributed by Swenson for ECEA consideration in communicating with the internal/external communities – all agreed
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Adjourned: 8:43 AM